

**HighMark Charter School
Board of Directors Meeting
Monday, January 26, 2015**



Location: 2467 E. South Weber Drive
South Weber, UT 84405

In Attendance: Bentley McEntire, Richard Bigler, Blake Petersen, Sage Ukena, Denis Petersen

Others in Attendance: Mary Johnston, Gabe Clark, Ryan Smith, Kara Finley, Alden Moon, Yesenia Salgado, members of the public

The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

MINUTES

7:00 PM CALL TO ORDER by Bentley McEntire

PRESENTATION

- **Financial Audit**

Alden Moon from Eide Baily reviewed the engagement terms of the audit, the results of the audit, and the process that showed there were no findings. The October 1 Count was conducted and there were no variances on the audit and it was reported to the state. The purchase of the school building and the cash flow were discussed. Alden Moon left at 7:09 PM.

CONSENT ITEMS

- **Meeting Minutes**

Sage Ukena made a motion to approve the November 18, 2014 Board Meeting and Closed Session Minutes and the December 1, 2014 Board Meeting Minutes; Richard Bigler seconded. Motion passed unanimously.

PUBLIC COMMENT

- Yesenia Salgado commented on field trip fees and donations and effectively relaying PTSO communications.

REPORTS

- **Budget Report**

Blake Petersen reviewed the budget and the change in surplus. The charges that

came through this year instead of last year have changed some of the line items and there are going to be some coding adjustments to align the budget. Overall, the budget is healthy and in the black but the Board may consider amending the budget. The move to make the coding uniform with new state requirements was discussed along with changes and the sub-accounts that are allowed. The school coding will now be dually reviewed and it will be recoded by year-end.

The field trip funding was reviewed and Mary discussed the charges to the school for busing and fees. Families are asked to donate if they are able and the school will help cover costs if families aren't able to donate. Field trips will be starting in the spring and the budget will start being used. The monies that are being raised for athletics and how the money is being disbursed was considered and the Board wants to make sure that families aren't constantly being asked for money from the school.

- **Principal Report**

Mary Johnston presented the initial elective offerings including Spanish, art, and music and offers a variety across all grades. The school is going to try to offer band again this year to see if they can build up to a full music class. The business and CTE courses that are outlined by the state were reviewed, and the CTE teacher will be reviewing the curriculum.

Enrollment numbers for the 2015-2016 school year were reviewed, including returning students and the growing junior high. There was a high retention rate this year and those not returning provided reasons such as moving and job transitions.

The offerings available to staff through the Modern Woodmen for investments, retirement plans, and insurance were discussed. The Modern Woodmen are also known for donating back to the community. The PTSO has been great to work with the Modern Woodmen and raise funds for the LCD system. The Board discussed the savings accounts for children and the variety of plans.

VOTING ITEMS

- **2015-2016 Calendar**

Mary Johnston presented the calendar for next school year and reviewed the teacher compensation days, the professional development days, and the school breaks. The calendar was aligned closely to the neighboring districts and school will be out before Memorial Day.

Denis Petersen made a motion to approve the 2015-2016 Calendar; Richard Bigler seconded. Motion passed unanimously.

- **2015-2016 Fee Schedule**

Mary Johnston proposed the fee schedule for next school year and the recommended changes. The athletic fees will align closer to neighboring district fees and hopefully almost cover the costs. The wrestling team won the championship and was congratulated for their efforts. The costs for coaching staff and equipment were reviewed and the Board discussed lowering the Cross Country fee to \$30. The field updates and dirt donations from Staker-Parsons will help boost the field sports.

Richard Bigler made a motion to approve the 2015-2016 Fee Schedule as outlined with increases to Computer Equipment and some athletics and a decrease to the locker

- combination fee; Blake Petersen seconded. Motion passed unanimously.
- **Gymnasium Video Purchase**
Mary Johnston discussed the technology purchase for the gymnasium, the funding allocations, and time frame for installation. It will be caged in order to protect the equipment.
Sage Ukena made a motion to approve the Gymnasium Video Purchase from ETS for \$9,489.66; Denis Petersen seconded. Motion passed unanimously.

DISCUSSION ITEMS

- **Easement Agreement**
Bentley McEntire reviewed the proposed agreement with the city, including the sections regarding egress and limiting large commercial vehicles. The easement timing, the cities recommendations, and waiting until the school knows what will be developed has encouraged the Board to research further and wait on taking steps to approve the easement.
- **Charter School Agreement Goals: Student Achievement Level**
The Board reviewed the agreement goals and will review them further when proficiency scores are available.
- **Action Items**
The Board is current on action items. The Board will review the Hawk Award and decide on the qualifications.
- **Calendaring**
The next Board Meeting will be on February 23, 2015 at 7:00 PM and new hires were discussed.

ADJOURN

- Richard Bigler made a motion to adjourn the Board Meeting; Sage Ukena seconded. Motion passed unanimously.
Board Meeting adjourned at 8:43 PM.