

**HighMark Charter School
Board of Directors Meeting
Monday, September 21, 2015**



Location: 2467 E. South Weber Drive
South Weber, UT 84405

In Attendance: Bentley McEntire, Richard Bigler, Blake Petersen, Denis Petersen, Sage Ukena

Others in Attendance: Mary Johnston, Ryan Smith, Krystal Taylor

The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

MINTUES

7:06 PM – CALL TO ORDER by Bentley McEntire

REPORTS

- Principal Report
 - Enrollment Update

Mary Johnston provided an update on the state of the school. An overview of the Uniform Growth Goal Achievement was given. Enrollment numbers were reviewed and looked healthy, with Junior High numbers stable. The Board discussed strategy on how to hold onto Junior High students in the future. Mary Johnston also covered functionality of an honors program.

- Budget Report

Blake Petersen presented the most recent budget report. Everything within the budget is in balance and healthy.

CONSENT ITEMS

- Approve August 10, 2015 Board Meeting Minutes and Closed Session Affidavit

Richard Bigler made a motion to approve the August 10, 2015 Board Meeting Minutes and Closed Session Affidavit with the addition of the discussion of teacher

accountability while obtaining school supplies. Sage Ukena seconded the motion. Voting was unanimous and the motion passed.

- Ratify New Hires

Mary Johnston reviewed the new hires and roles in which each will serve.

Sage Ukena made a motion to ratify the following new hires: Debbie Noorda (Assisant for Store), Heather Jackson (TA), Glenna Henderson (SpEd); Michelle Hammond (Science); and Jennifer Etimani (Elementary Aide). Richard Bigler seconded the motion. Voting was unanimous and the motion passed.

PUBLIC COMMENT (Limited to 3 minutes per person)

Royce Van Tassell, Executive Director at the Utah Association of Public Charter Schools, commented on the upcoming October 1 count and possible changes that may come in the future. He discussed options that the State is looking at for future funding for charter schools.

Tina Smith, Director of Operations at the Utah Association of Public Charter Schools, presented an overview of Board trainings that UAPCS provides throughout the year.

7:45 PM – VOTING ITEMS

- Discuss and/or vote to approve the Amended Building Use (Rental) Policy

Item was tabled. Mary Johnston will provide the Board with an updated policy at the next Board Meeting.

- Discuss and/or vote to approve the Civil Rights Policy

Richard Bigler made a motion to approve the Civil Rights Policy. Sage Ukena seconded the motion. Voting was unanimous and the motion passed.

- Discuss and/or vote to approve the Political Signs on School Property Policy

Sage Ukena made a motion to approve the Political Signs on School Property Policy. Denis Petersen seconded the motion. Voting was unanimous and the motion passed.

- Discuss and/or vote to approve the UCA (Utah Consolidated Application) Plan

Denis Petersen made a motion to approve the UCA (Utah Consolidated Application) Plan. Sage Ukena seconded the motion. Voting was unanimous and the motion passed.

8:00 PM – DISCUSSION ITEMS

- Bereavement Policy

The Board discussed what a possible bereavement policy would look like. Discussion continued regarding how the overall budget would be affected by a policy. Consensus was to begin creating a policy to accommodate the staff in times of need.

- Closed Campus Policy

The Board discussed the current closed campus policy and if any changes will need to be made or adjusted with the development of businesses in the area. It was unanimous throughout the discussion that the current policy will stand.

- Action Items

The current action items were reviewed. Mary Johnston confirmed that Kellie Lockwood, Assistant Principal, will do the next posting on the school website.

Denis Petersen addressed the Board about maintenance on the softball field. He also suggested a larger, more permanent sign be created for Geneva Rock, who has graciously donated to the school.

- Calendaring

- November 16, 2015 Board Meeting—HMCS Library 7:00 PM

ADJOURN

At 8:21; Richard Bigler made a motion to adjourn the Board Meeting. Sage Ukena seconded the motion. Voting was unanimous and the motion passed.