

**HighMark Charter School
Board of Directors Meeting
Monday, October 21, 2013**



Location: 2467 E. South Weber Drive
South Weber, UT 84405

In Attendance: Bentley McEntire, Richard Bigler, Sage Ukena, Blake Petersen
Others in Attendance: Mary Johnston (Principal), Kim Dohrer (AW), Ryan Smith (AW), Kara Finley (AW), Melinda Osborne (Business Integration Specialist)

The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

MINUTES

8:35 PM – CALL TO ORDER

CONSENT ITEMS

- **Board Meeting Minutes**
Richard Bigler moved to approve the September 16, 2013 Board Meeting Minutes and the September 30, 2013 Board Meeting & Closed Session Minutes; Blake Petersen seconded. Motion passed unanimously.
- **New Hires**
The new hires were discussed and the positions that they will be filling. Blake Petersen moved to approve Christine Thompson, Shellsey Rollings, Cindy Midgley, and Brynna Camp as New Hires; Richard Bigler seconded. Motion passed unanimously.

PUBLIC COMMENT (Comments will be limited to three minutes each)

- No public comment was made.

REPORTS

- **Budget Report**
Blake Petersen reviewed the budget and the October 1 Enrollment came in at 677 students. Overall, the budget is in good shape.
- **Principal Report**
Mary Johnston discussed the October 1 Enrollment and the desire for additional families to enroll. The school is going to start offering a variety of lunch options beginning in November. The iPads are going to be used by CTE and a technology cart

is going to be donated by the PTSO. Additional TV's will be purchased so all the classrooms are equipped as well as in the library. Advisory periods are being utilized to help monitor and improve student progress as well be used for remediation purposes. Student grades are being monitored and teachers are working with parents and students to fix grades.

VOTING ITEMS

- **Snow Removal**

The snow removal bids were reviewed, including the rates and snow removal needs. Richard Bigler moved to approve Pacific Landscapes as the Snow Removal Vendor and approve the Rate Sheet; Blake Petersen seconded. Motion passed unanimously.

- **Advanced Building Care Invoice**

Blake Petersen reviewed the cleaning services that were completed in the summer and the need to pay for the additional services that were not included in the contract timeline. The cleaning contract was reviewed, including the services provided and the term.

Blake Petersen moved to approve the Advanced Building Care Invoice for \$5,949; Richard Bigler seconded. Motion passed unanimously.

- **Bond Wish List**

The Board discussed the bond wish list and school needs, including getting a sound system, bleachers, divider curtains, sport materials, instrument storage, and classroom hooks. The priorities of the purchases were discussed as well as additional needs that may arise.

Sage Ukena moved to approve the purchase of the Bond Wish List items up \$100,000, including gym blinds, changing room curtains, a sound system, bleachers, marquee, CTE kitchen and storage, instrument storage, and classroom hooks; Richard Bigler seconded. Motion passed unanimously.

- **Dress Code Policy**

Mary Johnston reviewed the changes to the Dress Code Policy and how the policy is being successfully implemented at the school.

Blake Petersen moved to approve the revised Dress Code Policy; Sage Ukena seconded. Motion passed unanimously.

Melinda Osborne left a 9:38 PM.

DISCUSSION ITEMS

- **Governing Board Online Training**

The Board reviewed the GBOT's that have been completed and the need to complete the remaining GBOT's. The Board took GBOT 12 on Effective Committees and scored their results.

- **Action Items**

The Board went over the completed action items and the additional items assigned at this evenings meeting. The Board discussed providing a breakfast for the staff as a thank you.

- **Calendaring**
 - Board Meeting November 18, 2013 at 7:00 PM.

CLOSED SESSION TO DISCUSS PERSONNEL

- Blake Petersen moved to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Richard Bigler seconded. Motion passed unanimously, the votes were as follows:
 - Bentley McEntire – AYE
 - Richard Bigler – AYE
 - Sage Ukena – AYE
 - Blake Petersen – AYE
- Entered Closed Session at 10:03 PM.
Ryan Smith left at 10:03 PM.

ADJOURN

- Richard Bigler moved to adjourn the Board Meeting and Closed Session; Sage Ukena seconded. Motion passed unanimously, the votes were as follows:
 - Bentley McEntire – AYE
 - Richard Bigler – AYE
 - Sage Ukena – AYE
 - Blake Petersen – AYE
- Adjourned Board Meeting and Closed Session at 10:50 PM.

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MINUTES

10:03 PM – CALL TO ORDER

Closed Session to discuss the character, professional competence, or physical or mental health of an individual.

ADJOURN

- Richard Bigler moved to adjourn the Board Meeting and Closed Session; Sage Ukena seconded. Motion passed unanimously, the votes were as follows:
 - Bentley McEntire – AYE
 - Richard Bigler – AYE
 - Sage Ukena – AYE
 - Blake Petersen – AYE

Adjourned Board Meeting and Closed Session at 10:50 PM.

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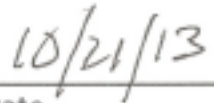
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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).



Bentley McEntire, Chair



Date