

**HighMark Charter School
Board of Directors Meeting
Tuesday, October 21, 2014**



Location: 2467 E. South Weber Drive
South Weber, UT 84405

In Attendance: Bentley McEntire, Richard Bigler, Blake Petersen, Sage Ukena, Denis Petersen

Others in Attendance: Mary Johnston (Principal), Kelley Lockwood (Assistant Principal), Kim Dohrer (AW), Ryan Smith (AW), Kara Finley (AW), Julie Losee, members of the public

The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

MINUTES

7:04 PM – CALL TO ORDER by Bentley McEntire

CONSENT ITEMS

- **Meeting Minutes**
Denis Petersen made a motion to approve the September 16, 2014 Board Meeting & Closed Session Minutes; Blake Petersen seconded. Motion passed unanimously.

PUBLIC COMMENT

- The following individuals made a public comment:
 - Julie Losee discussed the cheerleading team, coaching staff, and the upcoming performance.

REPORTS

- **Budget Report**
Blake Petersen reviewed the budget and the areas of focus, including updating the budget based on the October 1 Count and approving the distribution of Title I and II funds. Blake Petersen thanked Mary Johnston and the school staff for their enrollment efforts.
- **Principal Report**
Mary Johnston reviewed the October 1 count and the students that have been accepted and transferred since the count. The evaluation goals were reviewed, including implementing a junior high marketing committee.

VOTING ITEMS

- **Utah Consolidated Application**

Blake Petersen reviewed the Utah Consolidated Achievement Plan and the allocation of funds. The audits of the funds were discussed along with the areas that are allowed to use these funding streams.

Sage Ukena made a motion to approve the Utah Consolidated Application (UCA) Plan and Budget; Blake Petersen seconded. Motion passed unanimously.

DISCUSSION ITEMS

- **Board Member Compact and Communication Guidelines**

The Board reviewed the provided samples of Board Member Compacts and how they have been used and implemented by the Board to hold members to certain standards. The Board chose sample #2 and will add a #11 to refer Board Members to follow the Board Communication Guidelines.

- **Action Items**

The remaining action items were reviewed and the Board is current.

- **Principal Report**

Mary Johnston shared a change in staffing for the mathematics instructor and will be transitioning a new teacher into the elementary.

- **Calendaring**

Board Meeting November 18, 2014 at 7:00 PM.

Board Meetings will be scheduled for the third Monday monthly starting in January 2015.

ADJOURN

- Sage Ukena made a motion to adjourn the Board Meeting; Denis Petersen seconded. Motion passed unanimously.

Board Meeting adjourned at 7:50 PM.