

**HighMark Charter School  
Board of Directors Meeting  
Monday, January 11, 2016**



**Location:** 290 N. Flint St.  
Kaysville, UT 84037

**In Attendance:** Bentley McEntire, Richard Bigler, Denis Petersen, Sage Ukena, Blake Petersen  
**Others in Attendance:** Mary Johnston, Ryan Smith, Krystal Taylor, Kim Dohrer

## **MINUTES**

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### **6:50 PM--Call to Order by Bentley McEntire**

#### **Consent Items**

- November 16<sup>th</sup> Board Meeting Minutes

*Sage Ukena made a motion to approve the November 16<sup>th</sup>, 2015 board meeting minutes. Richard Bigler seconded the motion. Voting was unanimous and the motion passed.*

#### **Reports**

- State of the School Report
  - Accreditation
  - Technology Update
  - Business Integration
    - Observations
  - Snow Day

Mary Johnston discussed the recent accreditation and presented a draft response to the committee for Board feedback. A progress report on Trust Lands was given. Mrs. Johnson also provided a technology update with one year and three year goals. Business integration is being stressed in the classroom, and individual observations are underway. Discussion of Snow Day and the school calendar adjustment were discussed.

#### **Voting Items**

- School Calendar

*Blake Petersen made a motion to approve the 2016-2017 School Calendar. Richard Bigler seconded the motion. Denis Petersen, Nay; Sage Ukena, Nay. The motion passed with majority vote.*

- Fee Schedule

*Sage Ukena made a motion to approve the 2016-2017 Fee Schedule. Blake Petersen seconded the motion. Voting was unanimous and the motion passed.*

- Employee Handbook

*Sage Ukena made a motion to approve the additions and changes to the Employee Handbook. Richard Bigler seconded the motion. Voting was unanimous and the motion passed.*

- Building Remodel

*Denis Petersen made a motion to approve the Building Remodel up to \$18,000 after two bids have been received. Richard Bigler seconded the motion. Sage Ukena, Nay. Motion Passed with a majority vote.*

- 2015-2016 Budget Amended Budget
- Bank Account

*Sage Ukena made a motion to approve the 2015-2016 Amended Budget PTIF bank account. Richard Bigler seconded the motion. Voting was unanimous and the motion passed.*

#### **Discussion Items**

- Review of Goals & Strategic Plan
- Action Items
- Calendaring
  - Work Session February 8, 2015

The Board reviewed goals and the strategic plan. An in-depth analysis will be completed at the next work session.

#### **8:30 PM – ADJOURN**

*At 8:53pm; Richard Bigler made a motion to adjourn the Board Meeting. Sage Ukena seconded the motion. Voting was unanimous and the motion passed.*