

Highmark PTSO Meeting Agenda July 12, 2016 – 10:00 AM

Treasurer Report

-New budget for 2016-2017 Jacquie presented her budget and all was approved. Minor changes will be made to cost of buses and family contributions.

-Any other budget items to address? We will be adding a Good Citizenship Award from the PTSO, to be given to 2 students at end of year. A plaque will be purchased and a \$50 cash prize will be given.

Back to School Night

-Sign ups for events (Dates, times, etc.) Julie will make sign ups

-Who will attend? As many as possible at each event and all will be in pink shirts.

-Family donation. Can we add to fee schedule? Family donation will be added as an optional fee to Jr. High Fee schedule.

-New square for donations Jacquie signed up a square account and our new square is being mailed to us. We now have 2 squares.

-Have computer to show how to use help counter

-Schedule bounce houses and food trucks Emily will get 2 main dish trucks (corndogs and tacos), Fiiz, and Waffle Wagon. She will also arrange for 2 bounce houses.

-Get room parent sign ups to teachers prior? Or have at PTSO table? Tammi suggested having them in both places just in case parents miss them at the other place.

-Other thoughts We also discussed a letter from Emily to be sent out with the beginning of the year letters. Emily will get it to Mary within the next week.

Welcome Baskets

-What do we want to include? The board decided to give each teacher a \$10 Amazon gift card. Emily will talk to Steph Harper about making cards to put them in. Erika will make them if Steph can't.

-Assemble at August meeting?

Volunteering

-Help Counter Software update Emily heard back about changing the message on generated email about where to reply to. They will make the change. There is no way for parents to opt out of our emails. But they have had this request from other schools and are going to look into it.

Principal Update [None](#)

Other Concerns

- Can Emily get a key to closet? Emily checked out a key from Mrs. Lockwood
- Saving past agenda's and minutes There is no reason to keep physical copies since everything is online.

Next Meeting –TBD August 2nd 10:00am