

HighMark Charter School

STUDENT TRANSFER NOTICE

Attention: Admissions Secretary

Regarding: Letter of Intent

TO BE COMPLETED BY THE LEGAL GUARDIAN:

I, _____ THE LEGAL GUARDIAN OF THE STUDENT(S)
LISTED BELOW, HEREBY NOTIFY: ADVANTAGE ARTS ACADEMY OF MY INTENTIONS
TO TRANSFER MY STUDENT TO: _____.

DUE TO:

RELOCATING

OTHER: _____

PARENT SIGNATURE

DATE

Student Name: _____

Birth Date: _____

Student Name: _____

Birth Date: _____

Student Name: _____

Birth Date: _____

Student Name: _____

Birth Date: _____

ALL STUDENT FILES WILL BE SENT UPON WRITTEN REQUEST FROM THE IDENTIFIED SCHOOL.

FOR OFFICE USE ONLY

Date Sent: ____ / ____ / ____

Receiving Fax Number: _____

Sent By: Advantage Arts Academy

Initials: _____