

HighMark Charter School

Board Meeting Minutes

Monday, July 16, 2012

Location: South Weber Water District
7924 S. 1900 E.
South Weber, UT 84405



In Attendance: Robert Osborne, Richard Bigler, Sage Ukena, Blake Petersen, Bentley McEntire

Others in Attendance: Kent Fuller (Principal), Kim Dohrer (AW), Kara Finley (AW), Steve Davis (AW), Erika Petersen (PTSO), Michelle Melville, Melinda Osborne

The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

MINUTES

7:36 PM – CALL TO ORDER by Robert Osborne

The Board thanked the South Weber Water District for allowing HMCS to use the meeting facilities. Regularly scheduled HMCS Board Meetings will be held in the school library located at 2467 E. South Weber Drive starting in August.

CONSENT ITEMS

- ❖ Bentley McEntire motioned to approve the June 18, 2012 Annual Board Meeting Minutes and the June 27, 2012 Board Meeting and Closed Session Minutes; Richard Bigler seconded the motion. Motion passed unanimously.
- ❖ Blake Petersen motioned to approve the following New Hires: Melinda Osborne, AJ Scovoronski; Bentley McEntire seconded the motion. Motion passed with a majority vote, the votes were as follows:
 - Blake Petersen – AYE
 - Richard Bigler – AYE
 - Bentley McEntire – AYE
 - Sage Ukena – ABSTAIN
 - Robert Osborne – ABSTAIN

PUBLIC COMMENT (Comments will be limited to three minutes each)

- ❖ Michelle Melville

REPORTS

- ❖ Sage Ukena provided an update on the Athletics Committee. The committee met and they are waiting for rules to come from the UCSSL and are arranging volunteers. Team sports will begin as soon as school starts so they are working to get everything organized.
- ❖ Erika Petersen provided an update on the PTSO. The PTSO Nominating Committee Meeting is scheduled for July 30th at 10:00 AM. The PTSO will help with the booth and parade during South Weber Days. The PTSO will continue selling the shirts at the meeting and the community events. The Board and the PTSO will coordinate the Open Houses and the Ribbon Cutting Ceremony. Committees include Health and Safety, Teacher Relations, Fundraising, and Events.
- ❖ Kent Fuller updated the Board on the progress at the school. He discussed the wish list and items for which the school will be seeking donations. Kent also discussed enrollment and expected class sizes along with the budget and expected expenses.

VOTING ITEMS

- ❖ Richard Bigler motioned to approve the discussed Founding Members and HighMark Honorees; Blake Petersen seconded the motion. Motion passed unanimously.
- ❖ The Board reviewed the evaluation tool and the reasons the tool was chosen. The Board discussed the validity of the tool and whether it would be an accurate measurement that is specific. Richard Bigler motioned to approve the Principal Evaluation Tool; Blake Petersen seconded the motion. Motion passed with a majority vote, the votes were as follows:
 - Richard Bigler – AYE
 - Blake Petersen – AYE
 - Bentley McEntire – AYE
 - Robert Osborne – NAY
 - Sage Ukena – NAY
- ❖ Blake Petersen motioned to approve the Revolving Loan Addendum 1; Bentley McEntire seconded the motion. Motion passed unanimously.
- ❖ Kent Fuller discussed the Houghton Mifflin program and its alignment with the core. Bentley McEntire motioned to approve the Houghton Mifflin Harcourt Journeys Purchase for \$36,495.35; Blake Petersen seconded the motion. Motion passed unanimously.
- ❖ Richard Bigler motioned to table the discussion on the Coke and Pepsi Contract, the Janitorial Contract, and the Lawn Care Contract; Bentley McEntire seconded the motion. Motion passed unanimously.
- ❖ Blake Petersen motioned to approve the Emergency Preparedness Policy; Richard Bigler seconded the motion. Motion passed unanimously.

- ❖ Robert Osborne discussed school store purchases with the Board and provided examples of what vendors could provide. Bentley McEntire motioned to have the PTSO and Business Integration Specialist proceed forward with the recommended school store purchases; Richard Bigler seconded the motion. Motion passed unanimously.
- ❖ Blake Petersen motioned to table the Parent and Student Handbook and the Staff Handbook to an electronic Board Meeting; Richard Bigler seconded the motion. Motion passed unanimously.

DISCUSSION ITEMS

- ❖ The Board was reminded to complete the Annual Open Meetings Act Training and GBOT when available.
- ❖ Calendaring
 - July 23, 2012 at 7:30 PM – Electronic Board Meeting
 - August 4, 2012 – South Weber Country Days
 - August 20, 2012 – Site Visit and Board Meeting

ADJOURN

- ❖ Richard Bigler motioned to adjourn the Board Meeting; Blake Petersen seconded the motion. Motion passed unanimously. Meeting adjourned at 9:32 PM.